

PARS (Canada Customs)

Pars labels instructions:

Place one bar code on the first page of the commercial invoice for the shipment to be cleared. Fax it to your Customs Broker.

Your cover sheet should include:

- A phone number and a contact name in case of a problem with the fax and/or shipment.
- The total number of pages.
- Your estimated arrival time.

Fax the commercial invoice and a copy of all other documents received from the shipper.

The more time you give the broker the better

Your Broker will process the shipment as if you were already at the port. When processing is complete, the data will be sent electronically to Canadian Customs.

included in the transmission will be your Carrier Code and Shipment Number Release.

Upon arrival at the primary line:

Hand all your commercial invoice to the Customs officer.

Customs will scan the bar code form the manifest, and if your broker has transmitted all the necessary data, you can be cleared on the line.

If you have any questions, or if you need to obtain pars labels, contact Visual Media Lab office:

1801 Lakeshore Road West, unit6-52561, Mississauga, Ontario, L6J 4S6 Canada
or call toll-free help line: 1-866-334-2522 (1.86 Media Lab) Local: 416-824-4379